



CAPTIVATE ACADEMY

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RAISING WARRIORS FOR CHRIST TOGETHER

PARENT HANDBOOK

A LETTER FROM OUR DIRECTOR:

Family,

It is an absolute honor and privilege to continue our mission to "Raise Warriors for Christ, Together" at Captivate Academy! We believe the time is now to invest in this eternal work that will have a generational impact on families in San Diego. Over more than the past decade, I have had the unique experience to serve in some of the lowest and highest performing public elementary schools in San Diego County as a teacher and school principal. I have been blessed and fortunate to have a direct impact in transforming the culture of schools, drastically improving academic excellence, and fostering deep relationships with students, staff, and parents.

Unfortunately, over the course of the past several years we have seen a radical shift in public schools. I have wrestled with the realities of witnessing firsthand the non-biblical agendas, policies, and decisions enacted for public schools at the state, county, and local school district level. Trainings, curriculum, instruction, and future strategic plans centered around topics such as gender, identity, sexuality, race, and health and safety are all very real and emphasized components of the public education experience for our children. The prioritization of many of these secular concepts that oppose our Christian faith is a spreading wildfire, directly impacting and confusing the minds of our children.

After hitting constant walls of opposition in attempts to spark change in the current pathway of education as a parent and professional, God has shifted my call away from the comfortable, well defined, safe, secure career that exists within public education. God has sparked a deep desire within my heart and those of the Captivate team to create an educational culture that courageously and radically stands on something different - Christ's firm foundation.

Imagine the daily opportunity for your children to read the Bible, process how scripture relates to their life, pray, worship, develop a relationship with our Savior, observe and problem solve content through the lens of their faith, all while enhancing their academic growth. "Train up a child in the way he should go; even when he is old he will not depart from it" (Proverbs 22:6 NLT). These are realities that will be taking place at Captivate Academy in just a few months.

One of the core values visibly evident at Captivate is an emphasis on family and community. Mirroring this priority, our Academy will knock down the walls for parental participation with an expectant need for your involvement. We plan to spark the diverse passions, talents, and interests of our parents to actively pour into this school community. It is our belief that we exist to foster a culture centered on stirring the hearts and minds through the lens of Christ, while prioritizing and stoking the role of the family in that experience.

In case you haven't noticed, our world is broken. As a parent, just thinking about the world our children will be exposed to can be overwhelming. As a church body, we realize that in order to take action steps towards our mission and vision to **end spiritual loneliness** and captivate the hearts of every corner of San Diego, we must prepare the next generation. [We feel it is our responsibility and calling to equip your child with warrior-like faith, character, and confidence to influence the world for Jesus.](#)

Doing this impactful work is in direct opposition to the values and priorities of society, and we recognize the need to journey on this bold pursuit in a united team effort with church, family, and school. [We believe that God is and will continue to provide miracles through Captivate Academy, and we hope that you would pray over your involvement in redefining the education experience for our children for years to come!](#)

"For I am about to do something new. See, I have already begun! Do you not see it? I will make a pathway through the wilderness. I will create rivers in the dry wasteland" (Isaiah 43:19 NLT)

With gratitude,



CHRIS HOUCK

Captivate Academy Pastor
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CAPTIVATE ACADEMY

MISSION

Raising Warriors for Christ Together.

MINISTRY PURPOSE AND OVERVIEW

Captivate Academy is a ministry of Captivate Church for the children of our community. Our Academy ministry exists to partner with parents in fostering an experience where children can develop their academic and spiritual growth from a biblical worldview. Parents of Captivate Academy recognize that the family home is the educational center and school for their child and we are a resource to support meeting educational needs. We aim to empower families, support parent- led decision making, and cultivate parent involvement in elementary education.

HOMESCHOOL CONNECTION

Our parents take ownership of their child's education by entering into homeschooling their child. In the state of California, homeschooling is a legal exemption provided to families for compulsory public education. Under this exemption, parents fill out an annual Private School Affidavit between October 1st -15th each year. This affidavit cannot be denied or approved by the state, but serves as a notice that your child is exempted from public education. Parents have the right to utilize academic and religious supports for their child as homeschool parents. Through Captivate Academy we offer a ministry to partner with parents in the educational process for children in our community.

CORE VALUES

- 1. Academic Excellence through a Christian Worldview**
- 2. Redefining Family Participation in Education**
- 3. Encouraging Freedom and Contagious Discipleship**

STATEMENTS OF FAITH

What we believe about God:

We believe God is the Creator and Ruler of the universe. He has eternally existed in three persons: the Father, the Son, and the Holy Spirit. These three are co-equal and are one God. (Genesis 1:1, 26-27; 3:22; Psalm 90:2; Matthew 28:19; 1 Peter 1:2; 2 Corinthians 13:14)

What we believe about mankind:

We believe we are made in the image of God, to be like Him in character. We are the supreme object of God's creation. Although we have tremendous potential for good, we are marred by an attitude of disobedience toward God called "sin." This attitude separates us from God. (Genesis 1:27; Psalm 8:3-6; Isaiah 53:6a; Romans 3:23; Isaiah 59:1-2)

What we believe about eternity:

We believe we are created to live forever. We will either exist eternally separated from God by sin or in union with God through forgiveness and salvation. To be eternally separated from God is Hell. To be eternally in union with Him is eternal life. Heaven and Hell are places of eternal existence. (John 3:16; John 2:25; John 5:11-13; Romans 6:23; Revelation 20:15; 1 John 5: 11-12; Matthew 25:31-46)

What we believe about Jesus:

We believe Jesus Christ is the Son of God. he is co-equal with the Father. Jesus lived a sinless human life and offered Himself as the perfect sacrifice for the sins of all people by dying on a cross. He arose from the dead after three days to demonstrate His power over sin and death. He ascended to Heaven's glory and will return again to earth to reign as King of kings, and Lord of lords. (Matthew 1:22-23; Isaiah 9:6; John 1:1-5; 14:10-30; Hebrews 4:14-15; 1 Corinthians 15:3-4; Romans 1:3-4; Acts 1:9-11; 1 Timothy 6:14-15; Titus 2:13)

What we believe about salvation:

We believe salvation is a gift from God to all people. We can never make up for our sin by self improvement or good works. Only by trusting in Jesus Christ as God's offer of forgiveness can we be saved from sin's penalty. Eternal life is assured the moment we receive Jesus Christ into our life by faith. (Romans 6:23; Ephesians 2:8-9; John 1:12; 14:6; Titus 3:5; Galatians 3:26; Romans 5:1)

What we believe about eternal security:

We believe because God gives eternal life through Jesus Christ, when we truly accept Him we are secure in salvation for eternity. Salvation is maintained by the grace and power of God, not by our self effort. It is the grace and power of God that gives us this security. (John 10:29; 2 Timothy 1:12; Hebrews 7:25; 10:10; 1 Peter 1:3-5)

What we believe about the Holy Spirit:

We believe the Holy Spirit is equal with the Father and Son of God. he is present in the world to make people aware of their need for Jesus Christs. He also lives in every Christian from the moment of salvation. He provides the Christ-follower with the power for living, understanding spiritual truth, and guidance in doing what's right. The Christ-follower seeks to live under His control daily. (2 Corinthians 3:17; John 16:7-13; 14:16-17; Acts 1:8; 1 Corinthians 2:12; 3:16; Ephesians 1:13; 5:1; Galatians 5:25)

What we believe about the Bible:

We believe the Bible is God's word to all mankind. It was written by human authors under supernatural guidance of the Holy Spirit. It is the supreme source of truth for Christian beliefs and living. Because it is inspired by God, it is truth, without any mixture of error. (2 Timothy 3:16; 1:13; 2 Peter 1:20; 21:2; Psalm 119:9 105; 160; 12:6; Proverbs 30:5)

ACADEMY OVERVIEW

CONTACT INFORMATION:

Captivate Academy Pastor: Chris Houck

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Captivate Academy Phone: (619) 365-4676

HOURS OF OPERATION:

Families that enter into a partnership with Captivate Academy gain access to our ministry. Our homeschool parents determine the appropriate level of support needed from our ministry to meet the needs of their homeschool expectations. Below are the open hours for children in our ministry:

Monday - Thursday: 8:30 a.m. - 2:30 p.m.

Friday: 8:30 a.m. - 12:00 p.m.

ATTENDANCE:

Parents of Captivate Academy enter into taking on the ownership of homeschooling their child and thus determine the appropriate academic calendar and schedule for their child. The frequency and duration of access to our ministry is determined in a united effort between the parent and our program. Since parents are homeschooling their child, it is essential that they work with our program to establish the limitations of access to our learning environment.

ACADEMY OVERVIEW

COMMUNICATION APPROACH:

Creating a positive culture of communication is a key ingredient in our culture. Parents are encouraged to first contact homeschool teachers to address any concerns, inquiries, suggestions, etc. In alignment with Matthew 18 we aim to foster an environment where parents and children take responsibility for conflicts. It is recommended that unresolved issues to involved parties be brought to the Academy Director for support.

Captivate Academy will also use a variety of communication tools to support our partnership. Communication methods will include:

- Internal Live Blogs - parents will gain access to updates and announcements for the program, individual classes, curriculum, student progress, pictures and more!
- E-mail
- Phone Calls and Text Messages
- Parent Meetings as needed
- Conference Monitoring Meetings - built into the program calendar to support structured collaboration with parents around student progress.

CONTENT AND CURRICULUM

Core Academics subjects such as English Language Arts, Mathematics, Science, Science, the Arts, and more will all be supported through a Christian worldview.

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- Curriculum for English Language Arts, Mathematics, Social Studies, Science will be from our core curriculum, BJU Press (<https://www.bjupress.com/>)
- Parents will receive online access training and resources as well as curriculum materials to provide at home support for all content areas and gain access to additional resources/curriculum guidance.

TUITION:

To support with the varying attendance schedules for homeschooling families, our Academy has a tiered tuition schedule. As families work with our program through the enrollment process, an appropriate tuition schedule will be determined. We offer sibling discounts, military rates, and have discounted scholarship pathways in our tuition rates. Please contact us today to take next steps in the enrollment process to determine the appropriate tuition rate for your child!

CAMPUS VISIT PROTOCOLS:

Families enrolled in our ministry have open access to the educational experience of our children. The following protocols are in place to ensure a safe and organized visiting process for our parents:

- Parents are welcome to access Captivate Academy during open hours.
- Please make an appointment through our online appointment system to support communication. To support a safe and structured classroom environment, there are maximum limits on the number of visitors for each classroom.
- Any adult other than legal parent/guardian will need to be identified by parent to have campus access.
- Visitors are expected to sign in/out upon arrival/exit.
- Any issues, concerns, inquiries from visiting parents will require an additional appointment with appropriate staff.
- Visiting parents are not permitted to provide discipline and constructive criticism to other children than their own during time on campus. Parents are expected to notify staff to support.
- Pets are not permitted on church campus. Only service dogs are the exception.

FOOD SERVICES:

Proper nutrition is a foundation to learning! Children participating in Captivate Academy through the snack/lunch block are expected to bring a snack/lunch from home. Our ministry will not be providing food services for children during their time on campus.

CHAPEL:

Families enrolled in Captivate Academy's ministry will have access to a weekly chapel. The chapel experience is an important component of spiritual development for our children. Parents are welcome to attend chapel with their children.

Chapel will take place weekly on Thursdays at 8:30 a.m. in our main sanctuary.

DISCIPLINE APPROACH:

Captivate Academy seeks to provide a safe and welcoming environment for all children where they feel confident to soar in every aspect of their lives. We recognize that the children in our community are not perfect, and mistakes will be made. We take advantage of these opportunities to promote learning and guidance towards correct behavior choices that honor God.

The goals for our discipline approach are:

- Create a safe learning environment that allow children to learn and teachers to teach at their maximum potential
- To positively guide children to display behavior that honors God
- To promote individual ownership and responsibility for the choices our children make

Our team will consistently implement a variety of proactive behavior supports such as positive reinforcement systems, prayer, sensory opportunities, breaks, character development lessons, and reflection.

Below is a sequential list of behavior interventions that will be implemented when dealing with disciplinary incidents:

- Verbal Warning
- Restorative Conferencing - Child and Teacher
- Written Reflection and Prayer
- Parent Contact
- Individualized Behavior Support Plan - Defined individualized rewards and consequences
- Loss of Privilege or Access
- Parent Conferencing to Monitor Behavior Progress
- Temporary removal from program
- Disenrollment from program

PROHIBITED BEHAVIOR

Any of the below inappropriate behavior that take place in an egregious or repeated fashion may result in temporary or permanent removal from the program:

- Physical Aggression
- Inappropriate Language
- Sexual Harrassment
- Bullying
- Theft
- Vandalism
- Use or access to weapons
- Eloping from campus
- Unsafe Conduct

FAMILY COMMITMENTS

The Bible clearly outlines the role of parents in raising children. Our pursuit is to support and complement those biblical principles as a team with parents through our ministry. Through our support structures, our children will gain a deeper understanding of how to walk in relationship with Jesus Christ and develop relevant academic skills for their age range. Our desire is for our families to seek active participation in cultivating their child's faith, and demonstrate the example of walking with the Lord in relationship as well as being involved in a local Christian church.

We believe that Captivate Academy is a ministry to our community. We do not require parents to be Christians who have accepted Jesus Christ as their personal Lord and Savior to attend. However, it is our expectation that parents support our biblical approach with our ministry and statements of faith in order to enter a true partnership through enrollment.

AS PARENTS, WE AGREE

1. To acknowledge that we are taking the lead in homeschooling our children and utilizing the ministry offered through Captivate Academy as a support. We will show active involvement in the development of our child's academic and spiritual growth process.
2. To dedicate a minimum of 30 on campus hours of volunteering support for each academic year.
3. To faithfully and willingly support Captivate Academy through positive relationship and prayer. If any concerns arise in our community, we agree to openly communicate directly with church staff in a positive, solution oriented manner. We understand that in order to sustain a positive educational culture for our students, it is our responsibility to avoid spreading rumors and gossip, and to instead work directly with staff in truth to resolve any matters. We will strive to create a compassionate and cooperative culture with parents and staff within our community.

4. To honor and follow our standard of conduct for children and parents outlined in our ministry handbook. We will support the behavioral interventions, strategies, and decisions provided by staff around disciplinary matters. We understand that if a student engages in behavior outside of our expected conduct for children within our ministry, it may result in disenrollment from Captivate Academy.
5. To provide an on time tuition payment schedule as outlined by the specific tuition schedule for our family.
6. To provide information on any prescribed medication or health conditions that our child may have in writing.
7. Decisions by Captivate Academy are final and definitive.
8. To actively consider any financial support above and beyond tuition costs to better the educational experience for the community.
9. To lead a household that is in alignment with Biblical principles for conduct. We understand that demonstrating behavior in our community outside of Biblical teaching may result in disenrollment from Captivate Academy.